



dcLINK® TIMETrac™

Schedule, Capture And Approve Time With Integrated Solution For Time, Attendance, And Labor Reporting



dcLINK® TIMETrac™

Schedule, Capture, And Approve Time:

- Real-time, web-based, paperless solution
- Schedule by employee, shift, pattern, or group
- Time clock data capture
- Online supervisor approval
- Upload data to payroll
- Flexible reporting
- Role-based security
- Integrate with processes

Use dcLINK® TIMETrac™ to report:

- Attendance
- Exceptions
- Accrued time
- Individual labor
- Group labor
- Setup time
- Approved time
- Points

TIMETrac is supported with:

- Oracle's JD Edwards World
- Oracle's JD Edwards EnterpriseOne
- Oracle's E-Business Suite
- Lawson M3 (MOVEX)
- ADP & Ceridian Payroll
- Other outsourced payroll services

dcLINK® TIMETrac™ is DSI®'s web-based solution for time, attendance, and labor reporting. Companies worldwide use dcLINK TIMETrac to schedule, enter, review, analyse, and approve employee time data in one integrated, paperless solution.

dcLINK TIMETrac features a web-enabled user interface, a hierarchical data model, extensive functionality for time card review, transaction review, reporting, and administration, and integration to leading enterprise applications and payroll processing systems.

Capture Time Data Automatically

With dcLINK TIMETrac, employees easily punch in and out for attendance, breaks, and meals using any dcLINK device, time clock, or web-based interface. Time data is captured and stored electronically. Other benefits include:

- Decrease time card errors
- Eliminate manual data entry
- Reduce bottlenecks at plant entrance
- Lower software, hardware, and support investment
- Enter data by hundredths of an hour, or by actual hours and minutes
- Automatically round time to pre-defined time increments

Integrate Time, Labor, And Work

By collecting time data as the work is performed, dcLINK TIMETrac integrates time and labor reporting with normal work processing. This enables you to ensure proper accounting for work order operations, optimize productivity, and control costs.

dcLINK TIMETrac can allocate team activity with a single entry, which helps you improve employee productivity and reduce bottlenecks at clocks and reporting stations. Because dcLINK TIMETrac can split labor time across multiple concurrent activities, less manual intervention is required to calculate allocated time for each job. Other benefits include:

- Identify labor variances
- Account for employee activity
- Balance labor costs with payroll costs
- Report hours, quantities, and scrap
- Record consistent scrap reason codes
- Track supervisor edits with a complete audit trail

Manage Labor Effectively

dcLINK TIMETrac enables supervisors to manage labor more effectively, with extensive functionality for reviewing and approving employee time reports, planning work schedules, streamlining payroll preparation, and reporting.

Employee time data is visible and easily accessed as soon as it is entered, enabling supervisors to proactively plan for overtime hours and predict labor expenses. Supervisors can use their time more effectively with dcLINK TIMETrac's easy-to-use inquiries, timecard review functionality, and consistent, accurate reporting. Other benefits include:

- Know which employees are at work and what activity they're performing
- Know who has scheduled (or unscheduled) absences
- Process time cards quickly and easily with complete detail or by exception

Flexible Scheduling Options

dcLINK TIME *Trac* features multiple flexible scheduling options for individuals, groups, and rotating schedules of varying lengths and shifts. You can schedule by employee, department, or plant, and you can schedule future events such as military leave or vacation. Other benefits include:

- Provides control of labor resources
- Provides convenient scheduling options for plant-wide events
- Reduces surprise absences
- Ensures labor coverage meets demand

Streamline Payroll Preparation

Payroll preparation is easy or accurate with dcLINK TIME *Trac*, which uploads supervisor-approved time data to your payroll program for accurate processing. You control when an upload occurs and the type of information passed to the payroll program.

Standard payroll interfaces or extraction files are available to suit your specific needs. dcLINK TIME *Trac* is integrated with leading enterprise applications and payroll processing systems, including JD Edwards World, JD Edwards EnterpriseOne, Lawson M3, and ADP. Other benefits include:

- Automatically calculate overtime
- Maintain accrual balances and point system rules and totals
- Minimize payroll disputes
- Reduce payroll administration costs
- Speed payroll processing
- Minimize payroll preparation time

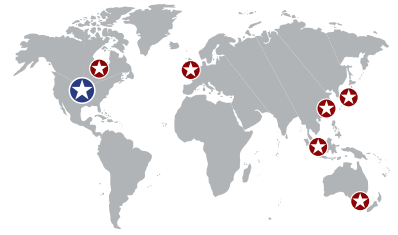
Powerful Reporting Capabilities

With dcLINK TIME *Trac*'s powerful reporting capability, you can use the standard reports that are included, or create and modify your own graphical and numerical reports to meet your specific needs. Access to data and reports are protected by integrated, role-based security. Employees can also use self-service reporting via dcLINK TIME *Trac*'s secure web client to view their own time history, upcoming schedule, and accrued balances. Other benefits include:

- Enable clear communication and interpretation
- Speed decision making with trend charts and detailed analysis
- Restrict access to sensitive human resources data by department and role

It's About Time

For more than a decade, DSI has provided clients with an effective attendance and labor reporting solution. Let dcLINK TIME *Trac* help you make better human resource decisions with accurate, real-time data. dcLINK TIME *Trac* can be added to an existing dcLINK installation or implemented as part of a new dcLINK implementation. For more information about dcLINK TIME *Trac*, contact DSI today.



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